

MECHANICAL ENGINEER MANUFACTURING OPERATIONS QC

Resume Sample www.timesresumes.com

Name & Personal Details of clients are not included for Anonymity
Cellular: XXXXXXXXXXXX Phone: XXXXXXXXXXXX Email: XXXXXXXXXXXX

STRENGTHS

Highly motivated and results driven **Mechanical Engineer** with over 25 years of continuous experience within India and abroad. Aggressive in identifying and resolving inefficient procedures and processes. Committed at completing demanding projects within crucial timelines. Thorough; detail and process oriented; strong follow-through skills. Known for analyzing a situation, and quickly implementing innovative resolutions. Highly articulate, demonstrating excellent interpersonal skills across all levels including the effective exchange of complex technical/manufacturing/industrial data. Flexibility with respect to long and variable hours of work. **Core competencies** include:

- Quality Assurance
- ISO 9001:2000, ISO 14001:2004
- OHSAS:18001
- Six Sigma Training
- Regulatory Compliance
- UL testing (UL94, UL746A)
- Concurrent Project Management
- Process & Performance Optimization
- Team Building, Training & Leadership

SKILLS AND CAREER ACHIEVEMENTS

- ❖ **Innovation** – research and application of new technologies and methods to improve products and services.
- ❖ **Management** – coordinate with professionals to deliver integrated, high quality products and services.
- ❖ **Planning** – institute long-range forecasting for growth and improvement of quality.
- ❖ **Technical expertise** – in-depth knowledge of diverse aspects of mechanical engineering - Operations and Quality Control. Recognized as EHS Champion for QA. Quality / Operations, Lead auditor for QMS, Internal auditor for EMS / OHSAS. Certified for UL testing (UL94, UL746A), from UL Lab, RTP, USA.
- ❖ **Client relations** – maintain focus on client needs and expectations and ensure satisfaction and improve Quality of products.
- ❖ **Conducted** over 80 Internal Audits till date in various kinds of industries for ISO 9001, OHSAS 18001, Safety audit, etc.
- ❖ **Organised** Training programs/ Seminars on HR, QMS, EMS, OHSAS, IMS, GMP, Risk Management, HAZOP, etc.
- ❖ **Establishment** and framework of MIS and Quality Circles to enhance organizational effectiveness
- ❖ **Successful** in effectively handling projects (like UL lab set up, System Certification, Modifications and Developments).
- ❖ **Founder** member in the commissioning and Setup of new plants.
- ❖ **Computer Skills** – M.S office - Word, Excel, Power point, internet, email.

PROFESSIONAL EXPERIENCE

- Manager-Quality Assurance** Oct 2008 to Present
XXXX XXXXXX Ltd.
- ❖ Over all in charge and functional head of QA department. Managing a team of quality engineers in monitoring the Quality and Output for production of Polypropylene Jumbo Bags and take corrective action for improvements and also achieving operational goals, through departmental Target review analysis , internal audits , development activities.
- Assistant Manager-Business Management Systems** Jan 2008 to Oct 2008
XXXXXXXX XXXXXX INDIA Pvt .Ltd.
- ❖ Management Representative for ISO 9001:2000. Provided Consultancy services to Clients, including Documentation, Awareness Training, Internal Audits up to final certification for ISO 9001:2000, ISO 14001:2004, OHSAS:18001 and other systems and also client support for all ongoing projects.
- Assistant Manager- Quality Control** Aug 2007 to Jan 2008
XXXXXXXX Ltd.
- ❖ Overall In charge of Quality Control Department and also Administration in charge of QC staff. Follow-up and maintain the requirement of ISO 9001:2000, 14001, 18001 activities in QC laboratory. Working with ERP/SAP data management system for Quality Module.
- Senior Executive (System & Devp.)** Sept 2004 to Aug 2007
XXXXXXXX Ltd.
- ❖ Management Representative for ISO 9001:2000 (Q M S) and HACCP (Food Safety). In charge of EHS activities. Planning, Internal Audit, Management Review Meetings, Daily NC product control, Corrective actions, Improvements, External Audits.

- Day QA/UL Tech.** 1995 to 2004
 XXXXXX SINGAPORE Ltd. Singapore
- ❖ In charge of all Physical property and analytical tests. Educate, manage, Motivate the Shift QA Technical team. Operation, Quality, analytical and UL Checks. Handling of injection molding, Lab testing & equipment Calibration. Complaints Investigations and external test support.
- Manufacturing Team Member** 1993 to 1995
 XXXXXXXX INDIA Ltd.
- ❖ Performed duties in Operation, Maintenance, QA and Logistic departments.
 - ❖ Duties related to the field of development of new colors and Trouble shooting Operations.
- Works Engineer** 1986 to 1992
 XXXXXXXXXXXXXXXX Ltd.
- ❖ In charge of Complete Tape plant operation, Circular Weaving Department and Finishing Section, QC lab.
 - ❖ Effective overall management and hands-on experience in manufacturing of HDPE / PP Woven sacks. Motivation and Coaching of employees.
- Plant Operator** 1984 to 1986
 XXXXXXXX Ltd.
- ❖ Operation and Maintenance of PVC, Paper, Cellophane, nylon adhesive coating plant. Operation and maintenance of PVC stretching plant Including QC checks.

EDUCATION

- Diploma in Mechanical Engineering** - MS University 1984
Secondary School Certificate - GSEB 1980

TRAINING

- Internal Auditor For EMS 14001:2004, Green Circle, Baroda, 2008
- Internal Auditor For OHSAS 18001:2007, Green Circle, Baroda, 2008
- Trained Lead Auditor for ISO 9001:2000 , BVQI, Baroda, 2007
- Audited and Certified By Underwriter Laboratory of America, RTP, USA - For testing of UL946 A & UL94
- M.S. office and Basic of Computers - LCC Computers, Baroda
- On The Job Training Instructor - Institute of Technical Education, Singapore
- Six Sigma Quality Training - GE Plastics, Singapore
- Focused EHS Awareness Training - GE Plastics, Singapore
- Training Course for safety Committee Member - Constructive ESHQ of Singapore
- Training on accident/Incident Investigation - Constructive ESHQ of Singapore
- Certificate of EHS committee member - GEP, Singapore
- TPM (Total Preventive Maintenance) Action Course - PSB, Singapore
- Group effectiveness Module Training -Productivity Board of Singapore
- Plastics material and Extrusion compounding course - Singapore Polytechnic
- PC hardware & software Technical training - Cron Computer , Singapore
- Forklift Driving and Operation Course - Singapore ports authorities' institute.

HONORS

- Appreciation Certificate for Extra Hours of Working - GE Plastics, Singapore
- EHS Champion for QA, recognition for my excellent work during Global Star audit and Implementation.